



Myanmar Institute for Integrated Development

VACANCY ANNOUNCEMENT

Inle Project Consultant (National)

Strengthening the Inle Lake Management Authority to Improve Development and Conservation Project

The Myanmar Institute for Integrated Development (MIID) is dedicated to the promotion of sustainable development, based on innovative and participatory approaches. MIID works with international donors, development banks, UN agencies, government institutions, and the private sector in the carrying out of studies and research. The institute undertakes development planning and project implementation in the fields of good governance, agricultural development, food security and nutrition, natural resources management, environmental protection and climate change adaptation. Focus is on providing support to peace building initiatives and integration of ethnic minority groups in mainstream development. Institutional and human capacity building is an integral part of our activities.

About the role

At Inle Lake, MIID has been working with UNDP, the government and local people to support the creation of an Inle Lake Management Authority (ILM) that will coordinate the sustainable management of the lake. In addition to supporting the ILM creation, MIID has been supporting active community members by starting the Inle Lake Ambassadors program and giving active people in the community the support they need to build awareness of issues on the lake.

We are currently searching for a Project Consultant that can help with the final stages of the project. The consultant will play a key role with local outreach, supporting Inle Lake management and building the capacity of government officials. They will support the project leadership and other project staff, and leading on key activities:

Location: Nyaungshwe, Shan State with travel to other parts of Myanmar.

Duration: Two months with possibility of extension.

Duties and Responsibilities

- Support development of the project workplan, coordinating of activities, plan meetings and trainings, and representation of the project.
- Represent MIID in stakeholder meetings at all levels (State, Ministries, Parliament, Township) and in local communities, CSOs, and NGOs.
- English to Myanmar and Myanmar to English Translation (spoken and written)
- Conduct trainings
- Support project financials management with support of finance staff.
- Liaison with the UNDP project representative in Nyaungshwe.

- Maintaining the project calendar and diary, organize meetings, trainings, and general logistics.
- Coordinate with trainers, partners and consultants.
- Identifying and supporting the development of Education materials.
- Report writing
- Gather baseline data
- Data entry in the Inle Lake Management Authority database
- Maintaining the MIID Inle Facebook page
- Support the development of the ILMA Communication Strategy
- Leading on trainings depending on the candidates background and skills (possible topics could include environmental awareness, water management, tourism, forestry)
- Other tasks related to management of the Inle Lake watershed depending on the skills and background of the candidate.

REQUIREMENTS

- Bachelor's degree or equivalent. Strong work experience can be considered in lieu of bachelor's degree. Preferred education backgrounds include social welfare, forestry, communications, agriculture, natural resources, finance and administration.
- Work experience in one or more of the following fields: communications, geography, environmental science, media, politics, training.
- Strong desire to work on social and environmental causes in village settings
- Excellent communication skills.
- NGO, CSO or other community development experience.
- Four or more years of work experience.
- Myanmar native speaker.
- Strong English Language skills (spoken, reading and writing).
- UN experience a plus.
- Training experience and project management experience desirable.
- Candidates that can also speak Shan, Innthar, Tuangyoe, Pa'O or other languages of the Nyaungshwe, Shan State area are strongly desired.
- Strong preference for candidates already living or working in the Nyaungshwe and Taungyi area.
- Women are encouraged to apply.

To Apply

This is a local position for Myanmar nationals. Interested applicants should apply by providing

- A cover letter describing skills and experience that address the skills and experience required for the position
- A copy of CV with current contract details and two professional referees that can be contacted.

Applications are to be submitted to info@miiid.org including "Project Officer" in the subject line. Early applications are encouraged. Competitive candidates may be contacted before the deadline. Only successful shortlisted applicants will be contacted.